



# Game Sheets & Scoring Games on the EMSA Website

**ALL PREMIER/CLUB and ALL U13/U15/U17/U19 Community,**

**The HOME TEAM is responsible for scoring the game in the EMSA Portal as well as sending in the white copies of both team's game sheets/trialist forms.**

**Game Sheet Submission Instructions:**

The home team will be required to get both teams' white copies of the game sheets from the referee at the end of the game along with any trialist or permission forms. The sheets then need to be sent to the EMSA office by 1pm the day after the game by one of the following methods:

- Fax: 780.490.1652
- Take photos with your cell phone or scan the sheets and email them to:  
Community Sheets: [communitygamesheets@gmail.com](mailto:communitygamesheets@gmail.com)  
Premier/Club Sheets: [angelad@emsamain.com](mailto:angelad@emsamain.com)
- Drop off at the EMSA Office: 6520 Roper Road

Once we receive the copy of the game sheets, we do not need the originals.

**Game Score Submission Instructions:**

The home team will be required to log into the EMSA Soccer Portal and enter the game score by 1pm the day after the game. Only coaches, assistant coaches and managers who are registered on the team's roster can be scorekeepers. Please refer to your coach handbook for detailed instructions on how to use the EMSA Portal for scoring games.

**Administration Fees:**

Please be aware of the following administration fees which are issued to the team officials should the above tasks not be completed:

Offense	Fee Amount
Incomplete Gamesheet	\$50.00
Failure to Score Game Results	\$75.00
Failure to Submit Game Sheets to Office by Deadline	\$50.00