



One Time Jersey Number Entry for Game Sheets

One Time Jersey Number Entry:

Prior to the season commencing, a team official who is on the roster must log into the EMSA Portal and enter all of their player's jersey numbers into the system. This only has to be done once at the start of the season, not for every game. You can go back in and edit as necessary if player's jersey numbers change or if you add a new player.

- **Step 1:** Log into the EMSA Portal. Ensure your "role" is selected as "team official" and then click on the "Edit Player Jerseys" button in the Team Official Control Panel. Note: only team officials who are listed on the EMSA Portal Roster will be able to log in and see this info.

Team Official Control Panel

TRSA (Home):
Coach

Manage/Score Games

View Team Roster

Download Team Roster

View Division Standings

Edit Player Jerseys

Police Information Check

Status: Verified
Expiry: 2022-01-01

Program Information

Program: U17 Boys
Community/Zone: EMSA South West
Age Category: U17
Season: 2019 - 2020 Indoor

Division Information

Division: Community City Wide U17 Boys
Round: Round 3
Tier: Tier 4X

- **Step 2:** Fill in the "Jersey" field with a 1 or 2 digit number. Leading zeroes are preserved (e.g., 09 is not converted to 9). Leaving the field blank will remove the jersey number from the player. Repeat for the other players. Note that it's possible to leave one or more players without jersey numbers.

[Home](#) / [Manage Teams](#) / [Edit Player Jerseys](#)

Edit Player Jerseys - U4 Team Green (U4 Mixed)

Search:

PL ID	JERSEY	LAST NAME	FIRST NAME	DOB	ID CARD #
154729	12	Ferguson	Kasai	2016-11-16	View Registration
153458	<input type="text"/>	Morales	Elise	2016-05-20	View Registration
149354		Morris	Samantha	2016-05-08	View Registration
149195		Sevigny	Gauge	2016-07-19	View Registration
149198		Sevigny	Rayland	2016-07-19	View Registration
152773		Shavluk	Cooper	2016-10-13	View Registration

Once this has been completed, your player's jersey numbers will now auto-populate on your electronic game sheets.