



# How to Print Electronic Game Sheets

Both the Home team and the Away Team are required to log into the EMSA Portal and print off their own game sheets prior to each and every game. If a team forgets their game sheet, and can't present it at kickoff time, the game will be defaulted and an administration fee will apply. We do not accept game sheets hand created on blank pieces of paper. There is a link on the EMSA website for an official blank EMSA game sheet. You can print off a few of these and keep in your kit bag just in case you forget to print off your sheet. These official blank game sheets can have the information entered by hand.

- **Step 1:** Log Into the EMSA Portal and click on the “Manage/Score Games” button in the Team Official Control Panel:

emsa Soccer Portal

### Team Official Control Panel

**TRSA (Home): Coach**

- Manage/Score Games
- View Team Roster
- Download Team Roster
- View Division Standings
- Edit Player Jerseys

#### Police Information Check

Status: Verified  
Expiry: 2022-01-01

#### Program Information

Program: U17 Boys  
Community/Zone: EMSA South West  
Age Category: U17  
Season: 2019 - 2020 Indoor

#### Division Information

Division: Community City Wide U17 Boys  
Round: Round 3  
Tier: Tier 4X

- **Step 2:** Find the game in the table and click either the “Home” or “Away” link under the “Game Sheet” column, pending on whether you are the home team or the away team and the game sheet will automatically download.

| FIELD                           | MAP      | TYPE       | STATUS    | SCORING | GAME SHEET | YELLOW CARDS | SUSP |
|---------------------------------|----------|------------|-----------|---------|------------|--------------|------|
| Menisa, 3                       | Map      | Exhibition | Complete  |         | Away Game  |              |      |
|                                 | (No map) | U17        |           |         |            |              |      |
| Millennium Place Field B, South | Map      | Exhibition | Scheduled |         | Away Game  |              |      |
| EMSA Ivor Dent U11 Side B, 9    | Map      | Regular    | Scheduled |         | Away Game  |              |      |
| EMSA Ivor Dent U11 Side A, 9    | Map      | Regular    | Scheduled |         | Home Game  |              |      |

# Sample Game Sheet:



**Edmonton Minor Soccer Association**

Game Sheet of:

Game ID:

Date:

Game Time:

Field:

Division:

Tier:

|              |              |
|--------------|--------------|
| Home Team:   | Away Team:   |
| Final Score: | Final Score: |

| Ref Card Check | Jersey Number | Card ID # | Player Names (Last, First) | Goals | Yellow | Red |
|----------------|---------------|-----------|----------------------------|-------|--------|-----|
|                |               |           |                            |       |        |     |
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|                |               |           |                            |       |        |     |
| N/A            |               | Triallist |                            |       |        |     |
| N/A            |               | Triallist |                            |       |        |     |
| N/A            |               | Triallist |                            |       |        |     |
| N/A            |               | Triallist |                            |       |        |     |
| N/A            |               | Triallist |                            |       |        |     |

| Ref Card Check | Name            | Card ID #                         | Yellow | Red |
|----------------|-----------------|-----------------------------------|--------|-----|
|                | Head Coach      |                                   |        |     |
|                | Team Official   |                                   |        |     |
|                | Team Official   |                                   |        |     |
|                | Team Official   |                                   |        |     |
|                | Team Official   |                                   |        |     |
|                | Bench Attendant |                                   |        |     |
|                |                 | Government Issued Photo ID needed |        |     |

|                         |                  |
|-------------------------|------------------|
| Team Official Signature | Ref Liaison Name |
|-------------------------|------------------|

|           |            |
|-----------|------------|
| Ref Name: | Ref Notes: |
| Ref Name: |            |